

VIDNYAN MAHAVIDYALAYA SANGOLA DEPARTMENT OF computer Science " **Awareness of Office Automation and Digital Communication for Non-Teaching Staff "**

Vidnyan Mahavidyalaya, Sangola has organized, one day workshop on "Awareness of Office Automation and Digital Communication for Non-Teaching Staff on 16 December 2017. The resource person for this workshop were Mr. N.S. Rasal, V.M. Sangola, Mr. D. S. Kolawale, V.M.Sangola, Mr.M.J.Kadri V. M. Sangola The theme of Workshop is to focus on Awareness of Digital Technology Usages for simplifying day to day office work. In this seminar, covered the points on the usage of application like Microsoft word, Excel, OneNote, power point, accounting application like Tally for Solving daily office work problems.

25 delegates from Pandharpur, Mangalwedha, Mohol, Barshi, Solapur ,Sangola, Junoni, Kamlapur, Akluj. In the field of Academic and Non- Teaching Staff were participated in this workshop. The participation certificates are distributed to every participant.